



# **1<sup>st</sup> NORTH LEIGH SCOUT GROUP**

**Annual General Meeting**

**Tuesday 21<sup>st</sup> June 2022**

**Meeting Minutes**



<b>Present</b>	Alison Kennett	Acting Group Scout Leader/ Windmill Cubs Leader
	Jeremy Taylor	Group Chair
	Jill Drewett	Group Treasurer
	David Walker	Group Secretary
	Lindsay Cloughley	Woodland Beavers Leader
	Kate Drewett	Kestrel Cubs Leader
	Pip Curran	Kestrel Cubs Assistant Leader
	Lucy Kennett	WODNET, Windmill Cubs Assistant Leader, Endeavour Scouts Assistant Leader
	Ant Curran	Endeavour Scouts Assistant Leader
	Aubrey Townsend	Endeavour Scouts Assistant Leader
	James Cookson	Endeavour Scouts Assistant Leader
	James Higham	Endeavour Scouts Assistant Leader

<b>Apologies</b>	Anna Lloyd	Woodland Beavers Assistant Leader
	Karl Franklin	Kestrel Cubs Assistant Leader
	Lottie Barwick	Endeavour Scouts Assistant Leader
	Charlie Greer	Endeavour Scouts Young Leader
	Oli Hitchcox	Kestrel Cubs Assistant Leader
	Katie Taylor	Kestrel Cubs Assistant Leader

## 1. Welcome and Introductions

The Group Chair opened the meeting at 7.30 pm and welcomed all attendees.

All apologies were taken and noted

## 2. Minutes from the 2021 AGM

Minutes from the 2021 AGM were agreed and would be signed as true and accurate record. There were no matters arising.

### **3. Treasurer's Report**

The Treasurer's report had been circulated in advance (see appendix),

At the close of the year the final assets for the Group were £19,763 giving an overall increase of £26644 on the year.

My thanks go to all the North Leigh team in helping me to maintain the accounts, and it was great to see you all face to face.

Jill Drewett  
Treasurer  
1st North Leigh Scout Group

Further to the Treasurer's commentary, the Chair, Jeremy Taylor, highlighted that whilst we saw a healthy increase on the year, we should continue to be vigilant regarding the financial stability of the group for the future.

There was a discussion regarding the ongoing status of the Benevolent Fund, recent discussions with North Leigh Primary School have stalled due to resignation of the Head Teacher. However, KD will contact the school to identify alternate member of staff so that progress can continue regarding using the Fund.

Arlene, our Auditor, is yet to sign off our financial reports as she is struggling to get it done due to other commitments. We have asked her to return them by the end of June otherwise we will look to identify an alternative.

There were no further matters arising from the Treasurer's report.

#### **4. Chairman and Leader's Reports**

The Chairman's report, as with the Section Leaders reports, had been circulated in advance and are included in appendix of this document.

AC raised the point in his report regarding the need to attend A&E with a Scout following a skating incident at the Christmas outing. He confirmed that the incident had been dealt with correctly and that the parents were informed and were satisfied with how it had been handled.

On behalf of all the Group, he thanked the leaders for giving so much to the group.

He also thanked Jill as Treasurer and David as Secretary.

#### **5. Matters arising from the Chairman and Leader's reports**

The Chair formally presented the reports to the meeting and asked whether there were any matters arising from any of the reports.

There were no matters arising from the reports.

#### **6. Any Other Business**

Anthony Curran confirmed that Leadership of the Endeavour Scout section continued to be shared and asked for confirmation that attendees were happy for this to continue. The AGM agreed that it was happy to continue with current situation.

Lindsay Cloughley raised an issue related to Beavers Leaders, numbers are currently low and Lyndsay's own circumstances mean that it will be increasingly difficult for her to attend all meetings.

There was a general discussion regarding Group numbers and whilst there is a high waiting list at older levels, numbers at entry level are relatively low.

The conclusion of this was that there needs to be ongoing and regular communication in our district to promote our activities to generate interest for both young members and Leaders.

However, the question was raised as to whether this alone would deliver a strong enough succession plan at Leader and Executive level. All agreed that parent engagement is key to this but whilst there was support from a number of attendees regarding getting parents involved in social activities (both with their children and parents only) there was reluctance from other attendees. The issue was left unresolved.

## **7. Resignation and Election of Officers (Chair, Treasurer & Secretary)**

The current Officers, Jeremy Taylor (Chair), Jill Drewett (Treasurer) and David Walker (Secretary) all formally resigned. JT and JD stated their willingness to be re-elected if required, however DW confirmed he would no longer be involved.

There were no additional volunteers or nominees and therefore JT and JD were re-elected. JT stated that he would cover the Secretary role until a replacement could be found

## **8. Closure of Meeting**

The Chair formally closed the AGM and gave thanks to all for attending.

# **APPENDIX**

**TREASURER'S REPORT  
CHAIRMAN'S REPORT  
GROUP SCOUT LEADER'S REPORT  
SECTION LEADER'S REPORT**

# Treasurer's report for financial year ending 31<sup>st</sup> December 2021

## Income and expenses - Year ending Dec 2021

The financial assets at the start of 2021 were £17,098.

Subscriptions were the main income for the year and collected at the full rate of £38.00p for all three terms, to a total of £8,303. The annual Duck Race raise £1,351, so well done, to all who made it a successful fundraiser. Gift Aid owing to the end of 2020 was collected from HRMC to the value of £2,032.

Donations, which are always gratefully received, was £315 with £240 of this total being in monthly payments of £20 by Mrs and Mrs Pairman towards the Benevolent fund. The total in this fund is now £1,463.28p.

Total income for the year was £13,985.

The main expense for the year was to the District Council for the Capitation, which was increased by 7% to £3,807, with rents, insurances, badges, and uniforms covering a further £2,550. Camp cost were £1,490 which resulted in a small loss of 8.75%.

The total expenditure for the year was £11,320.

The financial assets at the end of December 2021 were £19,763.

Once again, many thanks to all the Leaders and the other members of the Executive Team in enabling me to keep the accounts up to date.

Jill Drewett  
Treasurer  
North Leigh Scout Group

<b>Opening Balance</b>		<b>17,099</b>
Income	General	232
Income subs	Endeavour Scouts	553
	Kestrel Cubs	425
	Windmill Cubs	451
	Woodland Beavers	553
	Group	6,323
Income Camps	PGL (Win)	1,230
	Xmas sleep (Win)	130
Income Events	Duck Race	1,351
	Group Day	145
	Xmas Outing (Win)	147
	Youlbury (Woo)	100
Income Gifts	Donations	315
	Gift Aid Claims	2,032
<b>Total received</b>		<b>13,985</b>
Expenses	General	6,770
	Badges	1,019
Expenses Camps	Easter (End)	147
	Easter (Win)	24
	PGL (Win)	1,210
	Xmas Sleepover (Win)	110
Expenses events	Duck Race	181
	Group Day	5
	Youlbury	324
Expenses Insurance		487
Expenses OSM Fees		321
Expenses Rents		595
Expenses Uniforms		130
<b>Total Money Out</b>		<b>11,321</b>
<b>Total Net Receipts</b>		<b>2,664</b>
<b>Closing Balance</b>		<b>19,763</b>

**Treasurer's report for financial year ending 31<sup>st</sup>  
December 2021 Cont'd**

**Breakdown of assets as of 31st Dec 2021**

	Year ending	
	31 Dec 2020	31 Dec 2021
<b>General Account</b>	<b>894</b>	<b>63</b>
<b>General Account - subscriptions</b>	<b>3,852</b>	<b>4,180</b>
<b>Bank Balance – Endeavour Scouts</b>	<b>2,081</b>	<b>2,362</b>
<b>Bank Balance – Kestrel Cubs</b>	<b>1,149</b>	<b>1,502</b>
<b>Bank Balance – Woodland Beavers</b>	<b>1,025</b>	<b>1,529</b>
<b>Bank Balance – Windmill Cubs</b>	<b>1,189</b>	<b>1,545</b>
<b>Reserves – Benevolent Fund</b>	<b>1,242</b>	<b>1,463</b>
<b>Reserves – Rainy Day</b>	<b>3,000</b>	<b>3,000</b>
<b>Reserves – Capitation 2020</b>	<b>2,667</b>	<b>2,900</b>
<b>Events - Duck race</b>		<b>1,245</b>
<b>Events - Group day 21</b>		<b>140</b>
<b>Events - Youlbury Sept</b>		<b>-166</b>
<b>TOTAL</b>	<b>17,099</b>	<b>19,763</b>



**Treasurer's report for financial year ending 31<sup>st</sup>  
December 2021 Cont'd**

**Figures of interest as of 31st Dec 2021**

Figures of Interest	Year End				
	2017	2018	2019	2020	2021
Headcount (end Dec)	77	74	79	88	81
Group turnover £	35,308	29,366	19,203	12,000	13,985
Cashbook balance £	23,629	25,044	16,610	17,098	19,763
<b>Income £</b>					
Total Subs received	7,437	8,098	7,201	6,783	8,303
Gift aid claimed	to follow	to follow	622	1,655	2,032
Duck race profit	3,414	2,744	709	0	1,170
Donations/ Grants	8,638	2,886	1,006	558	315
Benevolent Fund		876	308	240	240
Fundraising	6,132	9,033	895	0	0
<b>Payments £</b>					
Capitation	3,239	3,157	3,182	3,555	3,807
Rent	1,080	790	1,370	615	595
Badges	719	912	702	725	1,019
OSM Fees		476	395	253	325
Equipment	4,741	698	1,365	575	0
<b>Social</b>					
Camps	6,345	-2,601	-287	0	-130
Events	2,465	3,069	2,474	-100	1,234

# Chair's Report for 2021

## - AGM 21st June 2022

2021 was another challenging year as we gradually emerged from the restrictions imposed upon us by the COVID Pandemic. Once again, I am so proud of everyone involved with the Mighty, Mighty, North Leigh for the way they coped with the challenges and made the best of every situation!

Sadly, we had to cancel our planned Group Day because Youlbury were unable to recruit enough members of staff to run such events. This will make the 2022 Group Day even more important.

We did manage to run a duck race on 5<sup>th</sup> September 2021. However, despite being back at a 'Yellow' readiness and able to meet outdoors and indoors, we were still subject to size restrictions and decided to run it without any of our members or their families present. We still managed to raise over £1300 though, which was a fantastic effort. Thanks to everyone who helped and supported the duck race. It was fabulous fun helping out on the day.

We also managed to take part in the annual North Leigh Remembrance Parade in November. It was great to see the group out together and we received many compliments from people, such as the Reverend Margaret, members of the Royal British Legion and other people attending the parade and service. This all helps to make us feel even prouder of our young people.

Now it really just falls to me to thank everyone who makes the group work so well.

We are part of the Scout's West Oxfordshire District and I would like to thank Sarah Joyner, our District Commissioner and Sue Weston, the Chair of our District Executive Committee, for their help, guidance and patience in ensuring that our group is running safely and successfully. Like us they are volunteers; however, as most of our members, parents and guardians know nothing about their roles, they are amongst the unsung heroes of the scouting family.

Within our own Group's Board of Trustees, I am extremely grateful for the support that I have received from Jill and David in their roles as treasurer and secretary. Sadly, this meeting will be David's last contribution as secretary and I would like to thank him very much for all his hard work, sound ideas and passion. We will miss you David.

Jill will also be retiring from her role as soon as we are able to find a replacement. Jill does an amazing job supporting us all in a quiet and efficient manner and keeping us financially stable, for which we should all be most grateful.

It is very important that we recruit a number of new members to the Board and this is now a major focus for me.

# Chair's Report for 2021 Cont'd

## - AGM 21st June 2022

Without our leaders and assistant leaders, all of whom are amazing people, we simply wouldn't exist. Thank you to each and every one of you for investing so much of your valuable time helping to build the confidence and self-esteem of our young members, for teaching them so many important life skills, enabling them to become better citizens who are better prepared for their futures. I love witnessing the wonderful experiences you give to our young members and the fun ways that you present them.

Sadly, Ruth and Phill have decided to step back from their roles as assistant cub leaders and Megan will be concentrating more on other scouting commitments away from our group. Thank you so much to Ruth, Phill and Megan for everything you have done for us and I know that you will continue to support us in the future from your more peripheral positions!

I would like to express a special welcome to Olly Hitchcox, who has joined the Kestrel cub pack's leadership team, James Higham, who has joined the scout troop's leadership team and to Heather Ross-McCue, who has joined the beaver colony's leadership team. Thank you to all of you for giving your time to such a worthwhile cause.

Our young members are incredible and are an absolute credit to their parents & guardians, to us and to themselves. They are fun, positive and receptive and we are really proud of them all.

Lastly, I would like to express my sincere thanks to Alison who had done a fabulous job acting as our Group Scout Leader (GSL), whilst also giving so much in her role as the Windmill cub pack leader. The GSL role is a demanding role that provides guidance and leadership to both the section leaders and the board of trustees. Despite having been involved in scouting for a number of years now, I still know nothing in comparison to Alison's encyclopaedic knowledge of scouting. I am extremely grateful to have someone so competent guiding us! Thanks for taking on so much responsibility and for doing such a great job Alison.

Thank you everybody!

Jeremy Taylor  
Chair, 1<sup>st</sup> North Leigh Scout Group  
Up the Mighty, Mighty North Leigh!



# Group Scout Leader's Report for 2021 –

## AGM 21st June 2022

What can I say, but a great big thank you to everyone involved in the Group!

I am always very proud to say I am part of 1<sup>st</sup> North Leigh Scout Group.

2021 wasn't the easiest of years with Covid-19 restrictions constantly changing. Thank you to the leaders for ensuring there was an interesting programme throughout the year, whilst still keeping within the Covid-19 rules and then making the most of your meetings once we were allowed to be back to face to face again!

In addition, Scouting is under increasing pressure to ensure not only risks are constantly minimised, but also to provide evidence that the risks are minimised. Thank you to the leadership team for ensuring your training is up to date and that risks assessments are carried out everytime you meet up!

Thank you also to the team behind the scenes – our governance committee, or as it is called in scouting our Executive Committee. Our governance committee ensures the Scout Group's finances are accurate and up to date and ensures that the Group develops and is managed within scouting guidelines.

Thank you also to the parents for supporting your young people, it really does make meetings run smoother when everyone is organised and at the right place, at the right time, with the right equipment.

Thank you all for a great group enabling us to let young people have great experiences and learn a lot along the way!

Thank you!

Alison Kennett

Group Scout Leader, 1st North Leigh Scout Group



# Woodland Beavers Pack Leader's Report for 2021

## – AGM 21st June 2022

Woodland Beaver started the summer term 2021 with 20 beavers and 4 uniformed leaders. We had not returned to capacity following lockdown. We were meeting outside with masks but it was good to return to some face-to-face activity. The summer term also saw us visiting the Crocodiles of the World and we managed our annual Chip Shop walk.

In July we also ran an adventure day at Youlbury the beaver's tried archery, go carting tomahawk throwing and the Zip wire, as well as tie dying their own tee shirts. This replaced a sleepover that we had been trying to plan for 2 years!

In September we returned to capacity with 24 beavers. In the Autumn term we completed our Money Skills, Global Issues and Disability Awareness activity badges.

Remembrance was a little different this year and the beavers took part in both the parade and the service joining the cubs and scouts in giving a presentation about the Royal British Legion. Confidently reading in front of the whole village, they were amazing. Life skills!

During the Spring term we completed our Book readers badge, Digital maker L1 , Safety, Map Reader and Navigation badges as well as going on a hike around North Leigh. As well as all this we also completed Challenge badges, played games and had our Jubilee sleepover in the school.

We awarded 6 Beavers with their Chief Scout Bronze awards

We finished Spring 2022 with 17 Beavers , this was because of house moves and changes in family circumstances, we are now back to 22 and 3 uniformed leaders . Megan does still come and help when she can, but her work makes it difficult to attend regularly and she has other scouting commitments. Indeed, all the leaders are struggling at the moment either with work commitments or because they have moved out of the District! A new beaver leader to help support the Beaver leadership team would be appreciated. Any suggestions?

A huge thank you to the exec for their continued support, Alison for organising us and keeping us on track and to all the leaders who have helped when we have been and 'adult' short. Especially Lucy, who has stepped in at **very** short notice on several occasions.





# Kestrel Cubs Leader's Report for 2021

## – AGM 21st June 2022

It's been great to be able to get back to face to face Scouting - although it took us a while to get back into the swing with Grand Howl, but we got there eventually!

Great to have Ollie Hitchcox join the leadership team as Shakira (Shere Khan mix up) ... although we eventually settled on calling him Baloo.

In terms of crafting

- We made paper aeroplanes and ran challenges flying them as high as possible.
- Bagherra got the sixes making giant 1m square weaving projects in the woods, using sticks, wool, twigs and leaves.
- At Hailey Hall we had a great evening creating junk modelled cardboard cities - including an amazing dragon's lair & a city of the future with paper fireworks

We have been working on our fire & road safety badges over a couple of terms.

Following on from the success of our lock down gardening project, Bagherra had everyone growing potatoes again - thankfully my mum is taking care of mine so I stand a better chance of sampling them this time.

Post Covid we have been out & about again

- Properly Australian Colin at Crocodile world gave the Cubs a brilliantly educational evening with lots of hidden jokes for the leaders to enjoy. Highly recommend Crocodile World!
- Once again we were able to have our Christmas treat at Pizza Express, thanks to the tolerant staff.
- We also did a Christmas treasure hunt around Witney to enjoy the lights and sample some chips.
- Chil took the Cubs and Scouts to see his new born lambs.
- Just a couple of weeks ago we walked through the common to the Roman Villa

The Cubs have been taking control of the programme as part of their You Shape badge which resulted in three fun evenings:

- A night of Cubs got talent
- Cooking Bacon, Eggs and Beans on fires
- Cubs Olympics

# Kestrel Cubs Leader's Report for 2021 Cont'd

## – AGM 21st June 2022

### Narrowboat camp

We finally got to go on our twice postponed for Covid Narrowboat Camp - fabulous weekend with perfect boating weather and two lovely Skippers from LNBP Denise & Wayne. All the Cubs steered the boat, did the locks and cooked some of the food. Big thank you to Helen Stanborough who came along and helped run a smooth ship. Bagherra had the Cubs sewing ducks to take home. Young leader Katie Taylor and Akela may have taken playing Carrot in a Box a bit too seriously. Lots of giggles and at least the Cubs ate carrots! Lots of fun and games all weekend and the Cubs helped an awful lot of boaters travel more smoothly through the locks. Very proud how they always polite answered all the other boaters questions.

Of course, we can't forget our now infamous pheasant plucking evening organised again by our Instagram legend @the\_pretend\_farmer Karl who we call Chil.



# Windmill Cub Pack Leader's Report for 2021 –

## AGM 21st June 2022

We started off in January 2021 still in the middle of Covid-19 measures and hence had the whole term via Zoom. This didn't stop us having fun, celebrating Chinese New Year, Banana Bread day and we walked with dinosaurs, amongst a whole host of other activities, all shared on our screens!

The summer term finally saw us meeting up face to face again and we really made the most of it. There was so much we wanted to do at long last! We spent the term outside, outdoor cooking, learning how to map read and then put it into practice, putting up tents, water Olympics to name just a few.

For the autumn term, we still wanted to get out and about, so managed to get down to the golf range, try out a fantastic gymnasium at Carterton, ten-pin bowling as well as lot of badge work which included earning the science badge and making some great Christmas crafts..

We also managed to get in an activity packed weekend at PGL in Swindon. We went in the autumn term and managed to have great weather, great food, great instructors and great fun!

I think this year we really appreciated being together again and having fun, learning things as we went along.

No pack runs along smoothly with only one person running the pack, it has to be a team effort and I would really like to thank my assistant leaders, Ruth Ives, Phill Joynes and Lucy Kennett. They have supported me throughout the 2021 year and are always willing to help wherever it is needed – so thank you Windmill Leader Team you support it is invaluable!

We also have great parents in the pack! Thank you for your continued support, helping out and turning up with whatever we request for that particular week! I was particularly impressed that at PGL everyone had the right clothes for each occasion, especially since we hadn't been away for so long and so were out of practice! Thank you!

I would also like to add my thanks to the Executive Committee who have carried on supporting the Group behind the scenes, ensuring our finances are always up to date and that we are following the latest guidance. Thank you, your support is really appreciate!

Thank you all!

Alison Kennett  
Windmill Pack Cub Scout Leader  
1<sup>st</sup> North Leigh Scout Pack





# Endeavour Scouts Leader's Report for 2022

## -AGM 21st June 2022

Endeavour Scouts started 2021 with 23 scouts and ended with 28 scouts, with 5 moving on. The leadership team started with 5 and ended with 5 with James Higham replacing Lucy Kennett. We had 2 young leaders at the start of 2021 but no young leaders at the end.

Winter/Spring term again was adversely affected by COVID-19 so all sessions were conducted online. Attendance figure varied significantly, with 24 being the largest scout attendance and 8 being the lowest. The stop motion and armpit fudge sessions were extremely well attended.

We did manage to host a virtual Easter camp (thank you Lucy) where the theme was 'Four Seasons in a Weekend'. Halloween themed activities were followed by 'draw a Christmas Tree on a paper plate on your head', construction of planters and making ice cream. The scouts also attempted to virtually walk across Iceland.

Spring/summer saw a return to the woodland. As some of the younger scouts had not attended outdoor scout sessions, we decided to go back to basics with activities such as firelighting and pioneering. This didn't stop them completing a 'master of arms' badge by rifle shooting, axe throwing and constructing vicious looking catapults. Pigeon and camp fire pizza were great menu additions. The term ended with the scouts bombing down a hill in Crawley on grass sledges on a beautiful Cotswolds summer evening.

Autumn term would usually start with CPCW practice but again this was cancelled due to COVID restrictions. We did however complete a full outdoor programme, with the scouts working on orienteering, fire safety and astronomy badges. Remembrance Sunday was extremely well attended with the colour party conducting themselves in an exemplary fashion. The traditional end of year activity of ice skating was accompanied by the tradition of one scout visit to A & E

Anthony Curran  
Endeavour Scouts, 1<sup>st</sup> North Leigh Scout Group

